



**Fiestas Mexicanas
One-Time & Special Guest Volunteer
Sign-in/Sign-out Timesheet**

El voluntario se registra con el coordinador de voluntarios. El voluntario obtendrá un entrenamiento y una identificación que necesita usar durante el tiempo que este prestando servicio. El voluntario completa esta forma al principio de su turno como voluntario. Una nueva forma tiene que llenarse cada día que el voluntario participa.

The volunteer will register with the volunteer coordinator. The volunteer will obtain training and an identification that the volunteer needs to wear during the time he/she is serving. The volunteer completes this form at the beginning of his / her turn as a volunteer. A new form must be filled in for each day the volunteer participates

Name of volunteer:

Date of Volunteer shift: _____ **Time In:** _____ **Time Out:** _____

What were your duties while on-site?

Name and signature of supervisor:

Supervisor 's contact phone number: _____
